

## ADI Renewal declaration form

Enclosed, please find my renewal registration fee of **€250** made payable to: The Road Safety Authority, ADI unit.

Payment type	Please tick
Online banking EFT – please also include the date the lodgement was made to the RSA bank account	<b>Date:</b> /    /
Cheque	
Postal Order	
Bank Draft	

**Please tick all of the following declarations and sign at the end.**

**I declare that:**

My driving licence is valid and includes the [category](#) for which instruction is to be delivered, as follows.

	AM	A1	A2	A	B	BE	C1	C	C1E	CE	D1	D	D1E	DE	W
Please tick															

I am properly insured to deliver driving instruction.

The vehicles I provide for driving instruction are roadworthy, properly maintained and in full compliance with the [Road Traffic Act](#).

I am a person of good repute and I do not have any convictions or charges for any of the following serious offences:

Have you been convicted or charged for any of the following?	Please tick	
	Yes	No
Murder		
Manslaughter		
Serious Assault		
Sexual Offences		
Drug Trafficking		
Any other offences		

I am tax compliant, and I hold a current tax clearance certificate.

I have not been disqualified from holding a driving licence, in the State, or by a Member State of the European Communities or the European Economic Area.

I have not been disbarred from giving driving instruction by the competent authorities in a Member State of the European Communities or the European Economic Area.

Any changes must be notified immediately to the RSA Driver Education Section.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

ADI Number: \_\_\_\_\_ (these personal details **must** be added)

### ADI renewal check test

One of the conditions of registration is that an ADI must pass a check test when required. In order to facilitate you in meeting this requirement please state below, the [driving test centre](#) where you would like to complete your Check Test/s.

Please state preferred Check Test Centre location: \_\_\_\_\_

We will email you the appointment details, so make sure to check your junk/spam folder.

### Updating your personal details

Do you need us to update your [ADI online register](#) details? Yes  No

If yes, please complete **all** of the fields below. It may take up to 10 days for any changes to be captured in the system.

Company or organisation name:	
Your name:	
ADI number:	
Telephone 1:	
Telephone 2:	
Address:	
Email Address:	
Website address:	
Counties to cover (max. 3):	
Categories* you're qualified to give instruction in	
List your training fleet by category e.g., A, A1, B, BE C, C1 etc.	

\*Please include any sub-categories, e.g., C1, D1E, etc.