



RESEARCH GRANT REGULATIONS

ROAD SAFETY AUTHORITY

RESEARCH GRANT 2017

TRAFFIC MEDICINE: MEDICAL FITNESS TO DRIVE

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RESEARCH GRANT REGULATIONS

The Research Grant Regulations specify the responsibilities of the Research Grant holder when making application for funding and in accepting funding from the RSA for Research Grant 2017 in Traffic Medicine: Medical Fitness to Drive.

Definitions

In these Regulations,

- RSA is the Road Safety Authority;
- RCPI is Royal College of Physicians of Ireland
- NOTM is National Office for Traffic Medicine a joint initiative of the RCPI
- Grant holder is the principal investigator of the research for which a Research Grant has been awarded by the RSA;
- Research Grant is a grant awarded

Section A) Conditions under which grants are awarded

The grant holder i.e. the principle investigator, must be a full-time academic staff in third levels colleges or senior clinicians in clinical services associated with third level institutions. The research grants will be of one year's duration in the first instance, subject to satisfactory progress. The successful project will be supervised by appropriate experts in the host university/institute in accordance with the grant proposal. Grant awards will be made to the academic institution or equivalent following Road Safety Authority evaluation.

Grants will be assessed on the following criteria:

- The originality of the research proposal (to avoid duplication of other research efforts)
- Background Literature review and rationale for study
- Methodology including design, method and sample selection
- Ethical issues, validity, reliability and rigour of study
- Is this important research in the context of the discipline
- Relevance to medical fitness to drive
- Quality of the proposal
- Is the infrastructure available to support this project
- Quality of the proposer (including consideration of Personal Statement
- Publications

The decision of the RSA on the awarding of this Research Grant is final.

1. Research Staff

The grant holder shall ensure:

- (i) Where the grant holder employ's research staff as well as students employed in or involved in any RSA-funded research (research staff), that they receive training appropriate to their duties including Health and Safety training.
- (ii) Appropriate direction of research and supervision of research staff is provided.
- (iii) all appropriate health and safety procedures are in place in relation to research staff
- (iv) That payments to research staff are appropriately adjusted to reflect any changes in personnel, as well as any circumstances such as absences, illness or resignation.
- (v) All research staff including students have Garda clearance.
- (vi) All research staff have professional indemnity insurance.

2. Financial arrangements

The following are the financial arrangements pertaining to the granting of this Research Grant:

- (ii) The RSA shall pay the Grant to the Host Institution at the times and in the manner set out in the Grant Letter subject to compliance with any conditions precedent set out in the Grant Letter and compliance with the Grant Conditions.
- (iii) Where a grant holder employs research staff they are responsible for the payment of salaries/stipends.
- (iv) The RSA reserves the right, at any time during the period of the grant, to obtain from the grant holder, a financial statement detailing disbursements from the grant and confirmation that the grant has been used for the purposes for which it was awarded.
- (v) The RSA may, at its discretion and cost, decide to commission and conduct a separate audit of the grant holder and/or the systems used by the grant holder to administer RSA grants, including the system to procure equipment and materials.
- (vi) All Expenditure for the research must be included in the grant application as no additional expenses will be covered. If the costs incurred by the Host Institution exceed the amount of the maximum Grant such excess shall be borne by the Host Institution.
- (vii) The RSA shall pay the Grant to the Host Institution at the times and in the manner set out in the Grant Letter subject to compliance with any conditions precedent set out in the Grant Letter and compliance with the Grant Conditions.

3. Intellectual property

- (i) In general, Intellectual Property Rights (IPR), developed as part of the research grant, will remain with the university/institute. The university/institute must establish rules and procedures such that any IPR arising from the research work will be protected and managed appropriately.

4. Acknowledgement

The Grant holder undertakes to expressly acknowledge the support of the RSA in any published record of their research activities

5. Good research practice

The RSA expects that the research will be carried out in accordance with the best practices and standards of research.

6. Liability, Indemnity and Insurance

The Host Institution shall be wholly responsible for the conduct of the Grant Funded Activities and the RSA shall have no obligation, responsibility or any liability financial or otherwise of any kind to the Host Institution, the Principal Investigator or any member of the Team or any third party arising directly or indirectly from the Grant or the Grant Funded Activities or payment of the Grant or any part thereof or any representation or other act or omission connected with the Grant save and except the payment of the Grant in accordance with the Grant Conditions.

Section B) Responsibilities of the grant holder

1. Ethical approval

The grant holder shall confirm, in writing, that ethical approval has been obtained from an agreed Ethical Committee for any research for which an award has been approved by the RSA.

2. Financial arrangements

- (i) The recipient of a research grant shall not accept or receive funding for the same research project from any source other than the RSA without prior permission from the RSA.
- (ii) The grant holder may, in consultation with the RSA, modify the aims and objectives of an approved research project in order to follow scientific developments.
- (iii) The grant holder may not use any amount of an award for purposes not related to the research project. To the extent that any amount is used

for purposes not related to the approved research project, the same amount shall immediately become repayable to the RSA.

- (iv) Funds remaining unused and uncommitted at the end of the grant period shall be returned to the RSA.

3. Review of Programme Grants

The grant holder and all those associated with a programme grant, for which a grant has been awarded by the RSA, shall participate in a review of the progress of the research, its organisation, financing and any other relevant issues at a date decided by the RSA. The grant holder must agree to implement any recommendations made by the review panel and verified by the RSA

4. Reports and publications

- (i) The grant holder shall furnish a first progress report to the RSA on agreed date or within six months of the Commencement Date of the 12 month project
- (ii) The grant holder shall provide a final report to the RSA on the research for which the award was made within six months following the end of the period for which the grant has been awarded. Grant holders, who do not comply with this requirement, will be deemed ineligible to apply for future RSA research grants and such failure will be brought to the attention of other Grant giving bodies in the State. Failure to provide a Project Report will mean that the grant holder will be held liable for all monies received.
- (iii) All such reports shall be in the form or template (if any) prescribed by the RSA/NOTM from time to time and shall contain such information as the RSA/NOTM may reasonably require and shall be completed to the satisfaction of the HRB.
- (iv) The grant holder must make themselves available, to all reasonable requests from The RSA, for their participation in activities relating to furthering the aims of the RSA e.g. Research Symposium, RSA Meetings, etc.
- (v) The grant holder shall provide the RSA with signed copies of all publications arising from research funded by the RSA.
- (vi) The support of the RSA must be expressly acknowledged in any publication, presentation, or report of research funded by RSA or in any publicity given to such research.

(ii) The RSA and the National Office for Traffic Medicine at all times reserves the right to publish a summary of the research funded by the RSA. Detailed information, furnished to the RSA and its partners, will be regarded as confidential until the grant holder in question has published his/her results

(iii) The Host Institution shall furnish an End-of-Grant Report to the RSA within sixty days of the cessation of the Grant Funded Activities.

5. Transfer to another Hospital/Institution

The grant holder shall not transfer the award to another Principle investigator / principle hospital/Institution without the prior written approval of the RSA.

Section C) General terms

1. Research staff

No grant holder or personnel working on, in relation to or in connection with the research for which the RSA has granted an award shall represent themselves or consider themselves for any purposes whatsoever to be an employee of the RSA.

2. Termination

The RSA reserves the right to terminate the award of a grant upon 30 days written notice to the grant holder. The award of a grant will terminate in the event of the grant holder breaching any of the Regulations contained herein. The grant holder will furnish all necessary reports of research completed or in progress through to the date of termination.

3. Disputes

The RSA with the NOTM and the grant holder shall negotiate in good faith with a view to resolving any dispute arising from an award made by the RSA, and if necessary involve an agreed third party for that purpose.

4. Amendment of Regulations

The RSA reserves the right to amend these Regulations from time to time and will inform the grant holders thereof.

5. Captions

Paragraph headings or captions are for ease of reference only and shall not affect the construction or interpretation of these regulations.